

Forward Plan

for the four-month period commencing on

1st March 2020

published on 31 January 2020



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive Members (8)

Leader of the Council: Local Enterprise Partnership and North Somerset Partnership; Joint Executive Committee (West of England Combined Authority and North Somerset Council); forward programme and strategic review; business management; human resources; external liaison; housing; strategic communications (with Deputy Leader); emergency management; public transport – Councillor Don Davies;

Deputy Leader of the Council and Executive Member for Adult Social Care and Health: adult social care; Health and Wellbeing Board; public health and regulatory services; NHS and health liaison - Councillor Mike Bell;

Executive Member for Finance and Performance: budgets; capital programme; performance monitoring; democratic services; transformation programme; income generation (with Executive Member for Business, Economy and Employment) – Councillor Ashley Cartman

Executive Member for Planning and Transport: planning; building control; highways; transport (excluding public transport) – Councillor James Tonkin

Executive Member for Climate Emergency and Environment: climate emergency; waste and recycling; environmental protection; marine environment – Councillor Bridget Petty

Executive Member for Business, Economy and Employment: economic development; parking strategy; asset management; Weston urban expansion and regeneration – Councillor Mark Canniford

Executive Member for Leisure, Culture and Tourism: community engagement and consultation; tourism services; leisure; libraries; arts strategy; parks and green spaces – Councillor Caritas Charles

Executive Member for Children's Services and Lifelong Learning: children and young people's services; education; further and higher education liaison – Councillor Catherine Gibbons

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

March 2020

1. Council and Executive Items

(NB No Council or Executive meeting scheduled for March)

March 2020

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/03	Contract Award: Support and Accommodation Based Housing Related Service (16-25-year olds) (moved to April)	Commissioning Plan, Procurement Plan & Tender Documents	Director of People and Communities (key decision)	No	Contact: Gerald Hunt 01934 634803
01/03	Contract Award: Community Equipment Service	Commissioning Plan, Procurement Plan & Tender Documents	Director of People and Communities (key decision)	No	Contact: Gerald Hunt 01934 634803
01/03	School Term Dates	Consultation Home Page – School Term Dates 2021/2022 – North Somerset Council Consultations	Director of People and Communities (key decision)	No	Contact: Janice Allen 01275 888 619

01/03	MetroWest Phase 1 – Compañía Logística de Hidrocarburos– agreement for building and working over and in proximity to oil pipelines <i>(previously listed for January)</i>	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Contact: Richard Matthews 01275 888937
01/03	MetroWest Phase 1 - works to five bridges (one package of works) <i>(previously listed for January)</i>	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Contact: Richard Matthews 01275 888937
01/03	Decision to be part of the South West Regional LD Residential Frame Work Contract for Adults <i>(new entry)</i>	Current contract and specification documentation	Director of People and Communities (key decision)	No	Contact:Gerald Hunt (01934 634803)
01/03	Contract extension for the Support to Live at Home Contract Area 1 contract with Alliance Living Care <i>(new entry)</i>	19/07/16 Council Report 21 http://apps.n- somerset.gov.uk/cairo/docs/do c27503.pdf	Director of People and Communities (key decision)	No	Contact: Gerald Hunt 01934 634803
01/03	Protected Sites 2020/21 fee and revised policy <i>(new entry)</i>	Protected sites fee policy (Caravan Sites and Control of Development Act 1960) https://www.n- somerset.gov.uk/wp- content/uploads/2019/04/18- 19-PC105-signed.pdf	Director of People and Communities (key decision)	No	Contact: Howard Evans 01934 426673

01/03	Grant funding for Alliance Homes to deliver affordable housing at Portishead <i>(new entry)</i>	Housing Strategy https://www.n-somerset.gov.uk/wp-content/uploads/2015/11/26409-Housing-Strategy-FINAL.pdf NSC / Alliance Homes Partnership Agreement https://www.n-somerset.gov.uk/wp-content/uploads/2020/01/19-20-PC-70-signed.pdf	Executive Member (Cllr Davies)	Part	Contact: Nick Plumley 01275 888661
01/03	Approval of a housing association application for grant funding to enable an affordable housing scheme <i>(new entry)</i>	Housing Strategy https://www.n-somerset.gov.uk/wp-content/uploads/2015/11/26409-Housing-Strategy-FINAL.pdf	Executive Member (Cllr Davies)	Part	Contact: Nick Plumley 01275 888661
01/03	Winterstoke Road Bridge Entering in to a Memorandum of Understanding with MOD <i>(previously listed for February)</i>	EXE67 05/02/19 COU16 19/02/19 19/20 DE84 COU104 12/11/2019	Executive Member (Cllr Tonkin)	No	Contact: Alex Fear 01934 426458
01/03	Revisions to the Homechoice North Somerset Lettings and Assessment Policy <i>(previously listed for February)</i>	https://www.homechoicenosomerset.org.uk/Data/Pub/PublicWebsite/ImageLibrary/HomeChoice%20Policy.pdf?1883324949	Executive Member (Cllr Davies)	No	Contact: Kay Eccles 01934 426488

01/03	Update Housing Renewals Assistance Policy (<i>new entry</i>)	Housing Renewal Assistance Policy (Current) https://www.n-somerset.gov.uk/wp-content/uploads/2018/10/housing-renewals-assistance-policy.pdf	Executive Member (Cllr Davies)	No	Howard Evans, Private Sector Housing Service Leader 01934 426673
01/03	To agree changes to the Large Scale Voluntary Transfer Contract with Alliance Homes (previously listed for December 2019) (<i>new entry</i>)	Report to Full Council - 24 September 2019 - Affordable Housing Delivery Partnership Agreement with Alliance Homes. https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-38-530 Large Scale Voluntary Transfer Contract with Alliance Homes	Executive Member (Cllr Davies)	No	Contact: Mark Hughes 01934 426959

April 2020

1. Council and Executive Items

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
07/04	Housing Infrastructure Fund (Forward Fund) acceptance of HIF grant and associated conditions (<i>moved to May</i>)	http://apps.n-somerset.gov.uk/cairo/docs/doc28834.pdf https://www.gov.uk/government/news/government-investment-to-unlock-more-homes-across-england	Council	No	Contact: Alex Fear 01934 426458
07/04	To note consultation on and progress of the Climate Emergency Action Plan (<i>new entry</i>)	<i>Report to Council 12th November 2019</i> https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-38-537	Council	No	Contact: Alex Hearn 01275 888895
29/04	Locking Parklands CCG Health Centre: Contract award	September 2019 Executive Report: https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-111-472	Executive	No	Contact: Jonathan Kirby 01275 884343
29/04	To adopt the updated Travel Plan Supplementary Planning Document	Previous Travel Plan SPD adopted November 2010 https://www.n-somerset.gov.uk/wp-content/uploads/2015/11/travel-plans-supplementary-planning-document.pdf	Executive	No	Contact: Lauren Dean 01934 426629

29/04	Information report: Awarded contracts over £250,000 January 2019 – January 2020	Decision reports for contracts awarded over £250,000	Executive	No	Contact: Mark Roddan 01275 884464 Michelle Dickson 01275 888250
29/04	Expansion of Westhaven Special School to accommodate Post-16 pupils	Consultation to expand Westhaven Special School from a 3–16 to 3–19 school	Executive	No	Contact: Sally Varley 01275 884857
29/04	2019/20 Month 10 Budget Monitor <i>(new entry)</i>	Previous Budget Monitor reports to Executive	Executive	No	Contact: Melanie Watts 01934 634618
29/04	Approval to award contract for Temporary Agency Staff <i>(previously listed for February)</i>	Signed Commissioning Plan for Temporary Agency Staff	Executive	No	Contact: Holly Wilkins 01275 885393 Jacky Collins 01275 888249
29/04	Pre-consultation sign-off of North Somerset Active Travel Strategy and proposals in preparation for consultation (public consultation February/March 2020) <i>(previously listed for February)</i>	Draft Active Travel Strategy and proposals.	Executive	No	Contact: Ben Searle 01934 426962
29/04	Approval of Better Care Fund Plan 2019/20 <i>(previously listed for February)</i>	Executive report 4/12/18 Section 75 Framework Agreement (Better Care Fund)	Executive	No	Contact: Gerald Hunt 01934 634803

29/04	MetroWest Phase 1 update – Procurement of professional services and works packages <i>(previously listed for February)</i>	Report to Council 25th June 2019	Executive	No	Contact: James Willcock 01934 426414
29/04	Home to School Transport Post 16 Policy Statement <i>(new entry)</i>	Current Post 16 policy statement (on website) https://www.n-somerset.gov.uk/wp-content/uploads/2019/07/post-16-travel-policy-statement-for-further-education-2019-20.pdf	Executive	No	Contact: Carl Nicholson 01275 882935

April 2020

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/04	Expansion of Baytree Special School – approval to publish a public notice	CYPS Policy & Scrutiny Committee - http://apps.n-somerset.gov.uk/cairo/docs/doc29644.pdf Executive Member for Children Services and Lifelong Learning Decision Sheet (PC 19) - https://www.n-somerset.gov.uk/wp-content/uploads/2019/07/19-20-PC-19-Signed.pdf	Executive Member (Cllr Gibbons)	No	Contact: Sally Varley 01275 884857
01/04	Contract Award: Support and Accommodation Based Housing Related Service (16-25-year olds) <i>(previously listed for March)</i>	Commissioning Plan, Procurement Plan & Tender Documents	Director of People and Communities (key decision)	No	Contact: Gerald Hunt 01934 634803

01/04	Contract Award – Consultant Services OBC MRN <i>(new entry)</i>	Western Gateway STB documents https://westerngatewaystb.org. uk/ DfT MRN investment planning guidance SOBC DfT Expression of Interest Submission dated 23 July 2019. Executive Member MRN Briefings	Director of Development and Environment (key decision)	No	Contact: Alex Fear 01934 426458
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May 2020

1. Council and Executive Items (NB No Executive meeting scheduled for May)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
12/05	Housing Infrastructure Fund (Forward Fund) acceptance of HIF grant and associated conditions <i>(previously listed for April)</i>	http://apps.n-somerset.gov.uk/cairo/docs/doc28834.pdf https://www.gov.uk/government/news/government-investment-to-unlock-more-homes-across-england	Council (Annual Meeting)	No	Contact: Alex Fear 01934 426458

May 2020

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/05	Winterstoke Road Bridge Replacement: Contract Award for Cost Consultancy <i>(new entry)</i>	Commissioning Plan Nov 2019 Procurement Plan Jan 2020	Director of Development and Environment (key decision)	No	Contact: Alex Fear 01934 426458

June 2020

1. Council and Executive Items (NB No Council meeting scheduled for June)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
24/06	2019/20 Month 12 Budget Monitor <i>(new entry)</i>	Previous Budget Monitor reports to Executive	Executive	No	Contact: Melanie Watts 01934 634618
24/06	Parking Review: report on final details of proposals that include introducing parking charges in new locations <i>(new entry)</i>	7 January Committee report: https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-111-493	Executive	No	Contact: Colin Medus 01934 426498

June 2020

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/06					